

# OPTA Director Job Description

**Term of Office:** One year. Directors are elected at the Fall Meeting and take office on January 1 of the following year.

**Bylaws Qualification:** Active/PT, Life/PT, Affiliate/PTA or Life Affiliate/PTA members of the APTA in good standing. A Director shall have been a member of the APTA for at least one year and OPTA for at least six months.

**Other Qualifications:** Be willing to play an active role in chapter activities and in specifically assigned duties.

## **Responsibilities:**

- Attend and participate in all Board meetings and discussions.
- Lead initiatives when requested or appointed that advance the organization's strategic plan
- Act as a liaison to members and on-going task forces, committees and groups when requested or appointed.
- Periodically engage in one-to-one conversations with members and prospective members to build relationships
- Attend annual Board retreat and participate in goal setting for the organization.

**Time Commitment:** Approximately eight hours per month. Attendance at two full-day business meetings, one day Board retreat and Board of Directors and Executive Committee meetings.

## **Financial Considerations:**

- Position-related expenses are reimbursed to the limit of the current year's budget for related items.
- Reimbursement for position-related expenses that are not within the chapter's budget may be reimbursable through other entities. Speak with a professional tax accountant for further information.

## **Position Benefits:**

- Professional networking opportunities with local, state, and national leaders within APTA and other organizations with an investment in physical therapy.
- Opportunity to advance current professional practices and positions through active participation.
- Opportunities for professional exposure through publications as a representative of OPTA.
- Growth opportunities within personal life, transferring from professional experiences
- Advancement of individual leadership skills for use in future professional and personal endeavors.